

# FIDA ICA

**Fund for the International Development of Archives**

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Fonds International de Développement des Archives

## REFEREE FORM

Applicants must send this form, together with a completed copy of the application, to each of their referees.

Referees are kindly asked to complete this form and email it as an attachment to:  
[fida@ica.org](mailto:fida@ica.org)

All referees' forms must be received by **the deadline provided on the ICA FIDA web page**.

For more information, please send an email to [fida@ica.org](mailto:fida@ica.org)

## REFEREE FORM

### 1 Application details

Name of individual,  
group or organization  
applicant

ICA membership  
number of principal  
applicant

Title of project

### 2 Referee details

Family name

First name

Title (Dr/Mr/Mrs etc)

Position held

Address of employing  
institution

Email address

ICA membership  
number, if applicable

**3 Referee comments**

As a referee, you are invited to provide comments on the application on each of the areas listed below.

**How do you know the applicant individual or organization?**

**Please comment on the significance of the project to the career development of the individual or of the group/organisation.**

**Please comment on the content of the project, insofar, as this information is available to you.**

**Please comment on the significance of the project to the archival/records management development of the country or region concerned.**

**Please comment on the feasibility of the proposal and whether the time-scale and resources requested are justified.**

**Please comment on the expertise and experience of the applicant(s) as reflected in their application and in the overall quality of the proposal, particularly their track-record of delivery.**

**Please provide any additional comments.**

**Thank you for your comments!**