



INTERNATIONAL COUNCIL ON ARCHIVES

## Section for Business and Labour Archives

Supporting the preservation and use of the  
archives of business worldwide

### How to join SBL

Any organisation or individual ICA member (Category C or D), concerned with, or working in the field of, the administration or preservation of the records and archives of business and/or labour may become a member of SBL. Indeed, the quality and comprehensiveness of the work done by ICA's SBL in pursuit of its objectives depends on all interested parties - whether persons, institutions or companies - contributing to our professional community through membership. For information on joining ICA please contact [ica@ica.org](mailto:ica@ica.org), or consult the ICA website at <http://www.ica.org/>.

Those subscribing to ICA and opting to join SBL should also advise the Section's secretary: Becky Haglund Tousey, Kraft Foods Inc, 6350 Kirk Street, Morton Grove 60053, Illinois, United States. E-mail: [btousey@kraft.com](mailto:btousey@kraft.com).

### Benefits of ICA SBL membership:

- Membership of a worldwide professional group of business and labour archivists;
- Occasional technical publications and guides to international business and labour archives;
- Opportunities to influence and contribute to SBL objectives, targets and activities;
- Access to information on SBL's website;
- News on international seminars on business and labour archives with which SBL is involved;
- All the advantages of ICA membership.

## International Council on Archives

The International Council on Archives (ICA), established in 1948, is the professional organisation for the world archival community. It is a non-governmental body dedicated to promoting the preservation, development and use of the world's archival heritage and brings together national archive administrations, professional associations of archivists, and regional, local, specialist and private archives, as well as individual archivists. It is concerned with all aspects of archive administration and records management, with the advancement of professional training, with research in archival theory and practice and with the dissemination of standards in order to promote the preservation and use of mankind's archival heritage.

## Section for Business and Labour Archives (SBL)

Members of ICA sharing common professional interests or activities, and wishing to strengthen co-operation within their professional competence, group themselves in sections. The Section for Business and Labour Archives (SBL) was created in 1990, from an earlier committee on business records, with the following objectives:

- to promote professional and scholarly co-operation and communication between business and labour archives and archivists;
- to promote interest in such archives on an international scale;
- to develop guidelines on the appraisal and disposal of business and labour archives;
- to study the question of access to and accessibility of such archives;
- to co-operate with public archives which keep business and labour archives.

## SBL targets 2004-08

At the ICA's 15th Congress in Vienna in 2004, SBL's steering committee agreed to objectives for the next four years. These will include:

- arranging an annual international seminar in co-operation with other international bodies dealing with business and labour archives;
- seeking ongoing co-operation with archive bodies, organisations dealing with specific business sectors and economic and business history associations in the G9 countries;
- disseminating and augmenting a report comparing international provision for business archives;
- commissioning a survey of the position of business archives in developing countries;
- debating and establishing best practice guidelines for dealing with archives during mergers and acquisitions, especially those that are trans-national;
- increasing co-operation with other ICA sections and branches.

## SBL steering committee members for 2004-08

Hans Naess (Chair), National Archives of Norway; Didier Bondue (Vice Chair), Saint-Gobain, France; Becky Haglund Tousey (Secretary), Kraft Foods, USA; Elizabeth Adkins, Ford Motor Company, USA; Karl-Peter Ellerbrock, Westphalian Business Archives, Germany; Christian Jansen, Danish National Archives, Denmark; Victor Kamto Kenmegne, Cameroon Investment Corporation, Cameroon; Ashok Kapoor, Reserve Bank of India, India; Matti Lakio, Central Archives of Finnish Business Records, Finland; Alessandro Lombardo, Ansaldo, Italy; Bruce Smith, Royal Melbourne Institute of Technology, Australia; Jane Nokes, Scotia Bank, Canada; Francesca Pino, Banca Intesa, Italy; Lesley Richmond, Glasgow University Archives, UK; Alison Turton, The Royal Bank of Scotland Group, UK; Kenneth Wirth, Johnson Controls, USA; and Eliam Y Z Kamanga, Reserve Bank of Malawi, Malawi.