APPLICATION FORM FOR AN INDIVIDUAL APPLICATION

Please read carefully the Guidelines for Applicants, before submitting an application.

The application form must be completed and submitted as an email attachment to: fida@ica.org by 30 September 2019.

Late or incomplete applications will not be considered.

A hard copy of the form does not need to be submitted.

For more information, please send an email to fida@ica.org
INDIVIDUAL APPLICATION

Q1 Applicant

Family name
First Name
Title (Dr, Mrs etc)
Contact address

Email
Fax no.

Q2 Title of project: (not more than 20 words)

Q3 Period for which support is sought: (state number of months)

Q4 Proposed start date: (dd/mm/yy)

Q5 Amount requested (Euros):
Q6a Current position
Title of current post

Name of employing institution

Q6b Summary of career to date, including key achievements i.e. your track record

Q6c Do you have a mentor and/or a designated partner organisation for your period of internship and/or training? If so please give details

Q6d If you answered NO to 6c what plans have you to find a mentor and/or a partner organisation for your project?

Q7a Do you have an attachment to an institution that will be administering the award?

☐ Yes - go to Q8
Q7b  Are you an Independent Archivist?

☐    Yes - go to Q10

Q8  Host Institution or ICA office in Paris

Q8a  Name and address of the host institution (which will administer the award)

Q8b  Is the host institution willing to support your application?

    Yes  ☐

Q8c  Are you employed by the host institution?

    Yes  ☐  No  ☐

Q8d  If No, please provide a full justification for this institution to administer the award for you


Q9 Independent Archivist

Q9a

Current occupation

Q9b Summary of career to date, including key achievements i.e. your track record

Q9c List any grants awarded, detailing the name of the awarding body, title of project, amount awarded and start to end dates of award.

Q10 Budget Summary
Please provide a summary of your budget under the following headings:

Travel
Q11 Description of the project
Please provide a project description in no more than 750 words. This must include a statement of why the project will be of significance to your professional career and to the host archival organisation and/or the development of the archival organisations of your country or region. Please provide the project description in English, French, and Spanish, using Google Translate or other online translation tool.

Q12 Provide details of two referees from whom you will seek a review of your proposal
Please supply full contact details of two referees. You must send a completed copy of this application plus a referee form to each of your referees. Your referees must return their completed form by email attachment direct to
The Trustees of FIDA may also seek comments from independent advisers.

In signing the application form, you confirm that these referees have no direct connection with your proposed project and are not employed by your own institution.

1) Name: 
   Position: 
   Address: 
   Email: 
   Why have you chosen this referee?

2) Name: 
   Position: 
   Address: 
Email:

Why have you chosen this referee?