

Agenda

39th Meeting ICA / SIO, Brussels

12 – 14 June 2013

Venue / Room:

European Commission / Directorate General Humanitarian Aid and Civil Protection (ECHO)

Building VM2. Room 2, Rue van Maerlant 2, Brussels, Belgium

Wednesday, 12 June 2013	
09:00 – 09:30	Welcome of participants by Chair and European Commission (including housekeeping issues)
09:30 – 11:00	Digital Preservation Capability Maturity Model (Morning session, Part one) Facilitators: <u>Charles M. Dollar & Lori Ashley</u>
11:00 – 11.15	Coffee / Tea break
11:15 – 12:30	Digital Preservation Capability Maturity Model (Morning session, Part two) Facilitators: <u>Charles M. Dollar & Lori Ashley</u>
12:30 – 13:30	Lunch

Chair:

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Ms Evangelia **Kargianioti** (BSTDB)
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13:30 – 15:00	Digital Preservation Capability Maturity Model (Afternoon session, Part three) Facilitators: <i>Charles M. Dollar & Lori Ashley</i> ; presentation by: <i>A.P.Bezemer LL.M from Digitaal-Ok</i>
15:00 – 15:15	Coffee / Tea break
15:15 – 17:30	Digital Preservation Capability Maturity Model (Afternoon session, Part four) Facilitators: <i>Charles M. Dollar & Lori Ashley</i>

Thursday, 13 June 2013

09:15 – 09:30	Digital Preservation Capability Maturity Model : Wrap up Workshop Facilitator: <i>Lori Ashley</i>
09:30 – 10:15	1. Welcome / Reports from the Chair, the Treasurer and the Secretary
10:15 – 11:00	2. SIO Work plan 2012 – 2016 / PCOM Proposal – MAST Presentation by: <i>Milovan Mistic (WIPO)</i>
11:00 – 11:30	Coffee/Tea break
11:00 – 12:30	3. Round-table session on major archives and records management developments within each organisation: Part 1
13:00 - 14:30	Lunch
14:30 – 15:45	4. Workshop on Data Protection / Freedom of Information and Access within

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	International organisations Presentations by <u>Secundo Sabbioni - Data Protection Officer European Parliament</u> Forum discussion moderated by: tbc
15:45 – 16:20	Coffee/Tea break
16:20 – 18:00	5. Round-table session on major archives and records management developments within each organisation: Part 2
Dinner	19:30

Friday, 14 June 2013

09:00 – 09:45	6. Records Management Practices and Tools in the DG Humanitarian Aid and Civil Protection (ECHO), European Commission Presentation by <u>Andrea Damini – Head Document Management Section - ECHO</u>
09:45 – 11:35	7. Workshop on Freedom of Information / Access within International organisations Presentations by <u>Nathalie Tinjod - Head of ESA Records Management Office, European Space Agency; Elisa Liberatori Prati - Chief Archivist, The World Bank Group; Ineke Deserno – Chief Archivist, NATO</u> Forum discussion moderated by: <u>Michelle Dolbec, Archivist, IMF</u>
11:35 – 12:00	Coffee / Tea break

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12:00 – 13:00	8. ICA and the SIO Presentation by <u>David Leitch - Secretary General, International Council On Archives</u>
13:00 – 14:00	Lunch
14:00 – 14:45	9. SIO) Working groups – Past, present and future (introduction by SIO Board)
14:45 – 15:150	10. Recommendations
15:15 – 15:30	11. Any other business / Next meeting announcement / Closure of Meeting by Chair
15:30 – 17:00	12. Visit to the Historical Archives - European Commission

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