Date: 22 May 2019

Final

Agenda

45th Meeting ICA / SIO, NATO Headquarters, Brussels, Belgium,

20 – 22 May 2019

Monday, 20 May 2019

45th ICA/SIO Annual Meeting – Day 1

08:15 – 09:30 Registration / Coffee / Tea / Welcome to participants by Chair / Host

09:30 – 10:30 Report from the Chair / Secretary / Set-up Recommendation Committee (including housekeeping issues)

Including reports from the Chair on “Comma” issue edited by the SIO, the Survey Working Group and the SIO website

10:30 – 11:15 NATO Archives – host presentations

11:15 – 11:45 Coffee / Tea

11:45 – 12:30 NATO Archives – host presentations

12:30 – 14:00 Lunch

14:00 – 16:00 Round-table session on major archives and records management developments within each organization – Part 1

16:00 – 16:30 Coffee / tea

16:30 – 17:30 Archives and Outreach

1) Centenary of the creation of the League of Nations Activities by UNOG

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Mr Gustavo Castaner
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Board members:
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<table>
<thead>
<tr>
<th>Speaker: Blandine Blukacz-Louisfert (UNOG)</th>
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<td>2) 90 years of the BIS</td>
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<td>Speaker: Piet Clement (BIS)</td>
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<td>08:15 – 09:00</td>
<td>Registration (NATO Security)</td>
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<td>09:00 – 10:00</td>
<td><strong>Archives and Data protection</strong>&lt;br&gt;3) What does EDPS expect from EU institutions?&lt;br&gt;&lt;br&gt;&lt;em&gt;Speaker: Luisa Palla (EDPS)&lt;/em&gt;&lt;br&gt;4) The EMBL and the GDPR: Archives &amp; Records&lt;br&gt;&lt;em&gt;Speakers: Anne-Flore Laloë (EMBL), Marie Caillot (EMBL)&lt;/em&gt;</td>
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<td>10:00 – 10:45</td>
<td><strong>Archives and the Future</strong>&lt;br&gt;5) Mind mapping functions for managing information, records and archives&lt;br&gt;&lt;br&gt;&lt;em&gt;Speakers: Giovanni Michetti (SUR), Stephen Haufek (UN)&lt;/em&gt;</td>
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<td>10:45 – 11:15</td>
<td>Photo shoot / Coffee / Tea</td>
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<td>11:15 – 12:45</td>
<td><strong>Archives and Access</strong>&lt;br&gt;6) Archives at the service of humanitarian work: The case of the missing&lt;br&gt;&lt;br&gt;&lt;em&gt;Speaker: Brigitte Troyon Borgeaud (ICRC)&lt;/em&gt;&lt;br&gt;7) (Online) Access of Holocaust-related documents: Legal, archival, and technical challenges&lt;br&gt;&lt;br&gt;&lt;em&gt;Speaker: Christian Groh (ITS)&lt;/em&gt;</td>
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8) The UNESCO Archives digitisation project

   Speaker: Adam Cowling (UNESCO)

12:45 – 14:00 Lunch

14:00 – 14:30 Round-table session on major archives and records management developments within each organization – Part 2

14:30 – 15:30 Archives and Digital Preservation

   9) Preservica implementation and configuration at the Historical Archives of the European Commission.

   Speakers: Lieven Baert (EC)

   10) Semantics for Archives and Records Management

   Speaker: Jan-Anno Schuur (OECD)

15:30 – 16:00 Coffee / Tea

16:00 – 17:15 Archives and the Future

   11) Archives of International organisations and Microsoft 365

   Introduction by Gustavo Castaner-Marquardt (EEAS)

   Followed by a Panel discussion

   Participants: Gustavo Castaner-Marquardt (EEAS), Edouard Ratheau (IBDG), Robert Malloy (The World Bank), Angeline Takawira-Magaya (UNIRMCT), Gabriella Ivacs (IAEA)

17:15 – 17:30 12) Any other business / next meeting announcement

19:00 SIO Diner
Wednesday, 22 May 2019

ICA/SIO & NATO Archives Committee

Joint Workshop on Archival Policy and Practice towards
E-mail Management and Preservation

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<td>09:00 – 09:15</td>
<td>Welcome by Gustavo Castaner- Marquardt (SIO), Ineke Deserno (NATO), James Lappin (Lboro)</td>
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<td>09:15 – 11:00</td>
<td>1) NARA on the Capstone approach</td>
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<td>Speaker: Lisa Haralampus (NARA)</td>
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<td>2) The implementation of the Capstone approach at the Dutch National Archives</td>
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<td>Speaker: Vincent Hoolt (Dutch National Archives)</td>
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<td>The presentations will be followed by a Question and answer session on the Capstone Approaches</td>
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<td>11:00 – 11:30</td>
<td>Photo Shoot / Coffee / Tea</td>
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<td>11:30 – 12:00</td>
<td>NATO Declassified On Site Experience</td>
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<td>12:00 – 13:30</td>
<td>Lunch (offered by NATO)</td>
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<td>13:30 – 15:15</td>
<td>1) Alternative policy approaches towards email</td>
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<td>- look at the impact of Microsoft’s product strategy for Office 365 on policy approaches to email</td>
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2) Moderated discussion

Facilitated discussion in which participants will be given an opportunity to share experiences with others on approaches to email management and preservation.

Moderator: James Lappin

15:15 – 15:45 Coffee / Tea

15:45 – 16:15 3) Digital archiving policy at the Belgium National Archives

Speaker: Sébastien Soyez (NAB)

16:15 – 16:30 Wrap up and concluding remarks by James Lappin (Lboro), Ineke Deserno (NATO) and Gustavo Castaner-Marquardt (SIO)

16:30 – 17:00 NATO@70 by Linda Risso and Beatrice Heusser

Book presentation moderated by Diego Ruiz Palmer (NATO)