

Date: 22 May 2019

Final

## Agenda

**45<sup>th</sup> Meeting ICA / SIO, NATO Headquarters, Brussels, Belgium,**

**20 – 22 May 2019**

<b>Monday, 20 May 2019</b>	
<b>45<sup>th</sup> ICA/SIO Annual Meeting – Day 1</b>	
08:15 – 09:30	Registration / Coffee / Tea / Welcome to participants by Chair / Host
09:30 – 10:30	Report from the Chair / Secretary / Set-up Recommendation Committee (including housekeeping issues)  <i>Including reports from the Chair on “Comma” issue edited by the SIO, the Survey Working Group and the SIO website</i>
10:30 – 11:15	NATO Archives – host presentations
11:15 – 11:45	Coffee / Tea
11:45 – 12:30	NATO Archives – host presentations
12:30 – 14:00	Lunch
14:00 – 16:00	Round-table session on major archives and records management developments within each organization – Part 1
16:00 – 16:30	Coffee / tea
16:30 – 17:30	<b>Archives and Outreach</b>  1) Centenary of the creation of the League of Nations Activities by UNOG

**Chair:**

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**Section of International Organisations**

Section des Organisations Internationales

	<p><i>Speaker: Blandine Blukacz-Louisfert (UNOG)</i></p> <p>2) 90 years of the BIS</p> <p><i>Speaker: Piet Clement (BIS)</i></p>
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<b>Tuesday, 21 May 2019</b>	
<b>45<sup>th</sup> ICA/SIO Annual Meeting – Day 2</b>	
08:15 – 09:00	Registration (NATO Security)
09:00 – 10:00	<p><b>Archives and Data protection</b></p> <p>3) What does EDPS expect from EU institutions? <i>Speaker: Luisa Palla (EDPS)</i></p> <p>4) The EMBL and the GDPR: Archives &amp; Records <i>Speakers: Anne-Flore Laloë (EMBL), Marie Caillot (EMBL)</i></p>
10:00 – 10:45	<p><b>Archives and the Future</b></p> <p>5) Mind mapping functions for managing information, records and archives <i>Speakers: Giovanni Michetti (SUR) , Stephen Haufek (UN)</i></p>
10:45 – 11:15	Photo shoot / Coffee / Tea
11:15 – 12:45	<p><b>Archives and Access</b></p> <p>6) Archives at the service of humanitarian work: The case of the missing <i>Speaker: Brigitte Troyon Borgeaud(ICRC)</i></p> <p>7) (Online) Access of Holocaust-related documents: Legal, archival, and technical challenges <i>Speaker: Christian Groh (ITS)</i></p>

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	<p>8) <i>The UNESCO Archives digitisation project</i></p> <p><i>Speaker: Adam Cowling (UNESCO)</i></p>
12:45 – 14:00	Lunch
14:00 – 14:30	Round-table session on major archives and records management developments within each organization – Part 2
14:30 – 15:30	<p><b>Archives and Digital Preservation</b></p> <p>9) Preservica implementation and configuration at the Historical Archives of the European Commission.</p> <p><i>Speakers: Lieven Baert (EC)</i></p> <p>10) Semantics for Archives and Records Management</p> <p><i>Speaker: Jan-Anno Schuur (OECD)</i></p>
15:30 – 16:00	Coffee / Tea
16:00 – 17:15	<p><b>Archives and the Future</b></p> <p>11) Archives of International organisations and Microsoft 365</p> <p><i>Introduction by Gustavo Castaner-Marquardt (EEAS)</i></p> <p>Followed by a Panel discussion</p> <p><i>Participants: Gustavo Castaner-Marquardt (EEAS), Edouard Ratheau (IBDG), Robert Malloy (The World Bank), Angeline Takawira-Magaya (UNIRMCT), Gabriella Ivacs (IAEA)</i></p>
17:15 – 17:30	12) Any other business / next meeting announcement
19:00	SIO Diner

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**Wednesday, 22 May 2019**

**ICA/SIO & NATO Archives Committee**

**Joint Workshop on Archival Policy and Practice towards  
E-mail Management and Preservation**

08:15 – 09:00	Registration (NATO Security)
09:00 – 09:15	Welcome by Gustavo Castaner- Marquardt (SIO), Ineke Deserno (NATO), James Lappin (Lboro)
09:15 – 11.00	<p>1) NARA on the Capstone approach</p> <p><i>Speaker: Lisa Haralampus (NARA)</i></p> <p>2) The implementation of the Capstone approach at the Dutch National Archives</p> <p><i>Speaker: Vincent Hooft (Dutch National Archives)</i></p> <p>The presentations will be followed by a Question and answer session on the Capstone Approaches</p>
11:00 – 11:30	Photo Shoot / Coffee / Tea
11:30 – 12:00	NATO Declassified On Site Experience
12:00 – 13:30	Lunch (offered by NATO)
13:30 – 15:15	<p>1) Alternative policy approaches towards email James Lappin will;</p> <p>2) look at the impact of Microsoft's product strategy for Office 365 on policy approaches to email</p>

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	<ul style="list-style-type: none"> <li>) evaluate approaches that attempt to move important emails out of email accounts and compare them to Capstone approaches</li> <li>) explore whether or not automation will offer a 'solution' to the email problem</li> <li>) tackles the question of whether or not European data protection law would prevent the permanent preservation of email accounts</li> </ul> <p><b>2) Moderated discussion</b></p> <p>Facilitated discussion in which participants will be given an opportunity to share experiences with others on approaches to email management and preservation.</p> <p>Moderator: James Lappin</p>
15:15 – 15:45	Coffee / Tea
15:45 – 16:15	<p>3) Digital archiving policy at the Belgium National Archives</p> <p><i>Speaker: Sébastien Soyez (NAB)</i></p>
16:15 – 16:30	Wrap up and concluding remarks by James Lappin (Lboro), Ineke Deserno (NATO) and Gustavo Castaner-Marquardt (SIO)
16:30 – 17:30	<p>NATO@70 by Linda Risso and Beatrice Heusser</p> <p><i>Book presentation moderated by Diego Ruiz Palmer (NATO)</i></p>

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