### CASE STUDY - Fond Josep Buil Mayral

#### Centre for Image Research and Diffusion (CRDI, in Catalan) – Girona City Council

<table>
<thead>
<tr>
<th>Name of the fond / collection</th>
<th>Fond Josep Buil Mayral</th>
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<tbody>
<tr>
<td>Dates</td>
<td>1951-1976</td>
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<tr>
<td>Authors</td>
<td>Josep Buil Mayral</td>
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<tr>
<td>Number of photographs</td>
<td>2,130 photographs</td>
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<td></td>
<td>1,634 (negatives, acetates, b/w 120mm and 135 mm)</td>
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<td></td>
<td>727 (paper, different formats)</td>
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<td></td>
<td>903 (direct prints 6x6)</td>
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<td>71 large formats</td>
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#### Main information of the fond

Free lance photographer. He wasn’t a professional photographer during his working period in Girona.
Related to AFYC (photographic association in Girona). He was a founder of this association.
He worked in Girona during a period of important urban changes.
An important part of the fond consists of artistic images.

#### Main series

- a. Competitions
- b. Publications

#### Original situation

The photographs were kept in original containers.
Most of the images are dated and identified: on the negative, on the original box, on the back of the print.
The negatives were not related to the prints.
Related documentation: newspapers, CV of the photographer, interviews, etc.

#### Goals of the work

To do a multilevel archival description. Description at a single item.
To install the photographs using conservation materials.
To establish the relationship between different prints and its negatives.
To identify artistic works to be treated in a different way while doing the description work. Mainly the big dimension prints and the ones made for competitions.
Phases of the work

Phase 1
1. Install:
   Original containers are removed. The photographs are installed using conservation materials.
   Prints and negatives are housed separately for conservation reasons.
2. Basic inventory.
   All data related to container level are stored in a data base.

Phase 2
1. Description works:
   Classification. It is done taking into account the different works done by the photographer.
   Identification of reports.
   Identification of image contents and dating of all images.
   Archival description at single item level.
   Indexing.
2. Digitisation
   Digitisation of 100% of the fond.
   Reproduction characteristics: TIFF_UNC, 8 bits, 3500 pixels long way, RGB (prints) and grey scale (negatives).
   Digital images are host at the repository of the city hall.

Specificity of the fond

1. Multiple prints
   What we have?
   There exist different prints made from a single negative. Examples:
   - Negatives that have prints of the whole report.
   - Negatives that have prints of just a selection of the report.
   - Multiple prints that are different but come from the same negative: reframing, exposure levels, formats.
   - Photomontage.
   - Images edited for being commercialized.
   - Contact prints made for publications.

   What we want?
   To establish the existing relationship between negatives and multiple prints and related to reports.

   How we do?
   Digitisation of negatives to establish the relationship with prints.
   Negative and prints have the same reference code.
   Description at a report level. Two levels of description: visual image and physical image. In the physical description, the characteristics of the photographs are recorded: format, carrier, photographic process, etc.
   Identification of artistic and competitions photographs. In some cases, those images belong to a report. The description includes additional information about: the competition, formal title, subject, etc.
   When we have the negative and the print of the same image, we use the positive image for the catalogue.
   When it exist different prints of the same image, we use the final print for the catalogue. The final print is usually the one made for a competition.

2. Direct prints
   What we have?
   There are around one thousand direct prints from 6x6 and 135 mm negatives. They were mainly used for publications, even if no specific publication has been identified. We don’t have the negatives of these direct prints.
What we want?
To treat these materials in a different way and that means to do the description in a grouping level. The description would allow accessing to the group.

How we do?
To create and archival series for grouping and describing the direct prints. The description includes the geographical locations.

Methodological contribution

Decisions attending the treatment of this fond, considering its specificities, provide methodological criteria in the following issues:
1. When there is a multiple relationship between a negative and some prints.
2. When artistic works have its original negative and, in some cases, this negative is part of a report.
3. When direct prints are the only photographic object to be preserved and we want to treat them in a different way but allowing its accessing as a grouping.

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