



ICA/SLA

Section on Literary Archives

Regulations and Statutes

1. **Title.** The section is called Section on Literary Archives (ICA/SLA). The objective is to expand the Section's remit so that it will become the Section on Literary and Artistic Archives (remaining as ICA/SLA).
2. **Legal Status.** SLA is a section of the International Council on Archives (ICA) as provided for in article 45 of the Statutes of ICA. The Section has been established in conformity with the Resolution adopted by the General Assembly of ICA, session XII, Montreal, September 1992.
3. **Membership.** Membership will be open to all members of ICA and in particular (a) those who work with literary and/or artistic archives; (b) those with an interest in literary and/or artistic archives; (c) members of ICA without a direct literary or artistic interest but whose nations would otherwise be unrepresented in SLA.
4. **Observers.** Archivists and literary researchers who are not corporate or personal members of ICA may be invited to cooperate with the Section, to attend events, to take part in circular email correspondence, and to participate in its meetings (but without voting rights).
5. **Objectives.** In accordance with the general objectives of ICA, the initial objectives of SLA will be as follows:
 - to promote and publicise internationally the existence, the importance and the allure of literary and artistic manuscripts
 - to work to achieve greater national and international recognition of the research value of literary and artistic archives, and to share best practice about ways of using literary and artistic papers
 - to establish and develop good working relations between archivists around the world whose collections constitute or include literary and artistic archives
 - to extend awareness of literary and artistic archives as part of a wider understanding of the cultural heritages of the regions and nations of the world
 - to develop and share information about methods of access to literary and artistic archives; about diverse locations of literary manuscripts and correspondence; and about the collecting policies of the many institutions around the world (including libraries and museums as well as archival repositories) which collect literary and artistic papers



- to collect and share information about related subjects which are of particular interest to custodians of literary and artistic papers, including literary copyright and auction house policies and practices.
6. **Plenary Assembly.** The governing Plenary Assembly of SLA will comprise all members who have joined the Section. The Plenary Assembly will be convened with at least three months' notice a minimum of once every four years in order to elect the Section's Executive Committee and to nominate its officers. In the event of a vote, each registered member of the Section shall have one vote and in the event of a tied vote the Chair may have and exercise an additional casting vote.
 7. **Executive Committee.** The Executive Committee of SLA, elected every four years, will comprise a minimum of five and a maximum of eleven members, including the Chair, the Secretary and the Webmaster. An Executive Committee meeting will be quorate if more than 50% of the committee's membership is present. The Chair will be responsible for notifying the ICA Secretariat of the composition of the Committee, and any changes to it.
 8. **Working Groups.** The Executive Committee of the Section will be empowered to set up working groups from time to time in order to further the objectives of the Section or to undertake special projects.
 9. **Publications and web-page.** The Section will publish the outcomes of its work from time to time, principally on the ICA website, but, by agreement with the ICA secretariat, also in other formats. In common with other sections, it will also provide a succinct annual report on its activities before the CITRA or International Congress.
 10. **Amendments to regulations.** These regulations can be amended by a resolution of the Executive Committee agreed by the Plenary Assembly.
 11. **Formal Ratification.** These regulations will become operative once approved by the Executive Board of ICA and ratified by the General Assembly.

Corrected Version as at 21 May 2010