



ICA SPO Bureau Meeting
5 September 2011
London Metropolitan Archives (England)

Minutes of Meeting

Present

Kent Sjöblom (KS) CHAIR
Laurence Ward SECRETARY (English)
Beng Choo Low
Fina Solà Gasset
Gersende Pernas

Apologies

Françoise Bosman
Sabine Christe SECRETARY (French)
Isabella Orefice
Mbaye Thiam

1. Opening of meeting and adoption of agenda

Kent welcomed the bureau to London. Beng introduced herself and made a brief presentation on her work. The agenda was agreed.

2. Adoption of the minutes from the previous bureau meeting

The minutes of the previous meeting were agreed.

3. Reports from bureau members about activities since Helsinki

Gersende distributed the latest publication from Roubaix, a compilation of proceedings for the 'jeu et enjeu' conference. The conference proceedings included a number of sessions with teachers and students. There are three new fonds at Roubaix, including Royal archives from the French National Olympic Association.

Beng is not so involved in Archives now, her work is mostly focussed on sports organisations. Beng may see if someone from the archives is now better placed to participate in the SPO bureau.

Laurence noted that London Metropolitan Archives completed the 'Winning Endeavours' project on the 1908 and 1948 Olympic Games and is now working on the international 'Sporting Cities' project.

Fina has posted information about the Helsinki SPO meetings to the CAA website. She is currently writing the history of a 100 year old sporting club.

Kent has been working with the editorial committee on the SPO comma issue, specifically, trying to find out when it will be printed and published. He participated in the Executive Board meeting in Panama and gave a presentation to a sports seminar in Paris in November.

Kent has been looking for new members and Melbourne Cricket Club have recently shown an interest in joining. Kent has also distributed the branch letter.

4. Report from ICA meetings in Panama 2011

The revised SPO statutes were agreed by the Executive Board. A reorganisation of CITRA was discussed as an 'archives round table'. So far participation has been by invitation only.

It was decided that annual conferences can be organised by a branch or a section, not just by a national archive.

Two new working groups have been established, for copyright and access principles. Section chairs agreed to support the copyright project with a percentage of the budget from their section.

It was confirmed that 90% of ICA income comes from membership from a small number of countries.

The next Executive Board and CITRA meeting will take place in Toledo in October. This should decide the location of the 2016 ICA congress – likely to be either Paris or Seoul.

5. Directory on sports archives + letter ICA Branch Presidents – next steps

Kent distributed the letter to section contacts. Replies from Benin, Korea, Senegal, USA and Martinique (CARBICA). CARBICA and EASTICA have distributed the letter across their sections.

Kent will remind the section contacts at the meeting in Toledo.

This was the first step in the process.

Fina discussed the ICA SAR proposal to send out joint mailings for the directory. However, the SAR project seems to be moving slowly. Fina suggested it would be useful to set a deadline with SAR for developing the database.

Kent suggested taking the letter to international sports organisations like IOC in the meantime. Also the national Olympic committees, all listed within IOC website. National organisations within IAAF. ICA sections. Laurence suggested not duplicating requests, sections should be aware of branch replies which are relevant. Fina noted that elections are due and it would be useful to try again in weak areas after the elections have taken place.

Laurence suggested sending the letter to all ICA members as the next step (at least covering everyone on the mailing list). Kenth suggested that the text should also go onto the SPO website, and a message on the home page.

Agreed – to go to ICA mailing list, on SPO projects webpage and request a slot on home page.

A next step may be to use national professional email distribution lists. Could try this for bureau member home country lists to begin. Fina will let SAR know that we plan to continue.

6. SPO issue of Comma – comments and reflections

Bureau members haven't received the issue as expected.

Fina suggested organising an online meeting in November to discuss the Comma issue.

Online meeting was set for Thursday 17 November at 3pm GMT, on Skype or Messenger. Fina will make arrangements before the time.

Kenth has received a PDF version of the edition, it looks good so far.

7. Preparations for elections of SPO Bureau 2012-2016 (candidate nominations, election schedule etc.)

Call for candidate nominations needs to go out early next year. Current bureau members need to confirm by the end of the year, Kenth has raised the issue at the National Archives and it seems likely that he would be able to stand again as a candidate for the next four years.

Fina suggested it might be better to have more online meetings, but also one meeting. Gersende thought she would be likely to continue. Beng thought that someone from the archives sector in Malaysia would be appropriate. Laurence will speak to LMA.

Kenth will send a message to everyone on the bureau to ask whether they will stand.

Kenth noted that member statutes are now on the website. The results of the elections will need to be ready before the member meeting. The member meeting does not have to be connected to the conference.

The election will take place in April/May and the next bureau meeting will be in September/October at the same time as the member meeting. The host city is likely to be Roubaix or Lausanne (if it is possible). The next bureau meeting could include up to ten people depending on the outcome of the elections. The voting period will be two weeks.

Nominations will open in January and a notice to advertise this will be posted on the ICA website and posted to organisations which may have an interest in SPO.

A list of candidates standing for posts will be published in April and voting will take place between 15th and 30th of April.

The result will be confirmed by 1 May. It will be posted to the ICA website and sent to ICA headquarters in Paris.

8. Events and activities during congress in Brisbane 2012

It was agreed that there would not be an independent SPO stand at the congress. There may be a joint stand for all sections.

If the Australian Gold Coast wins the Commonwealth Games in 2012, it could possibly be tied in with any sessions or presentations made by SPO at the congress. Other possible subjects for sessions could include the SPO directory and SPO involvement in the Sporting Cities project. It might be possible to ask Sydney to present on record keeping for the 2000 Summer Games, possibly with IOC archives (Sabine?) presenting on the Olympic archive and information legacy. It may be possible to talk about the London strategy for record keeping.

Any selected session topic would have to fit with the congress themes.

9. Next bureau meeting + Member meeting 2012

See point 7 above.

10. Any other business

Beng suggested developing projects which are aimed at specific organisations, such as the Asian Olympic Committee, or organisations which may be able to fund a project.

The bureau discussed online working and Fina agreed to develop a model for organising online bureau meetings to allow us to keep in regular contact throughout the year. Fina will organise a first session on Skype in November.

Kenth has prepared an update letter for SPO members, Laurence will check this before it is published.

Laurence provided an update on the Sporting Cities project. Kenth noted that Marco Carrassi in Italy is very keen on a similar project for the Winter Games.

Kenth still has not received the proceedings of the Turin 2007 conference. It was agreed that the speakers should be contacted directly through Marco Carrassi, to request a copy of their presentation if they still have it. Kenth will co-ordinate this.

Kenth noted that the annual report to ICA was due to be completed. The bureau agreed to complete this today.