DIGITIZATION IN PRACTICE
WEBINAR FOR ARCHIVE AND LIBRARY PROFESSIONALS IN UKRAINE

organized by ALIPH in cooperation with the Ministry of Culture and Information Policy of Ukraine

Date: 28 June 2023
Time: 13.00-15.30 CEST
Registration via zoom link before joining online webinar required
bit.ly/42HMIel
Webinar will be recorded
English-Ukrainian interpretation provided
AGENDA AND PANELISTS

International Council on Archives (ICA)
Andrew Chernevych
The Galt Archives’ Digitization Program
The Galt Archives’ digitization program of the Galt Museum & Archives in Lethbridge, Alberta, Canada is a small-scale operation with a 20-year history.
The talk discusses:
- Components of a sustainable low-budget scanning program.
- Digitization of photographic records using a flat-bed scanner with manual feed.
- Method built around a volunteer program and uses digitization standards of the Library & Archives Canada.
- Lessons gained from working with volunteers, budget concerns and challenges of a multi-year digitization project.

Maryna Chernyavska
Digital Archivist, University of Alberta, Canada
Digitization results in large volumes of digital data that need to be continuously managed and sustained. The speed of technological change presents numerous challenges including hardware, software, and file format obsolescence among many other issues. This presentation will outline:
- Main concerns of preserving digital materials including file formats, normalization, metadata, data integrity, and storage,
- What happens after digitization?
- How can we ensure digitized materials are preserved long-term and remain accessible as needed?
Experience in implementing digitization projects and the challenges we have faced, especially in the current situation.

Image formats and compliance with international standards.

Consistency of metadata: we will share a table that all projects should use to ensure that metadata complies with international description standards and can be included in the Library's catalog.

The need to integrate digital archival and library collections in Ukraine into international scientific and public circulation.

Security of the digitized project content, and public access to digitized collections.

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Endangered Archives Programme
Nadiya Khalak (Bortnyak)
Scientific Secretary of the Lviv Branch of the Lviv branch of the M.S.Hrushevsky Institute of Ukrainian Archeography and Source Studies of the National Academy of Sciences of Ukraine, guest researcher at the University of Warsaw

Marcie Hopkins
Head of International at the British Library

The M.Hrushevsky Institute of Ukrainian Archaeography and Source Studies of the National Academy of Sciences of Ukraine is a specialized research institution founded in 1992, focusing on the collections of archives, libraries, individuals, and various government and public institutions. The Institute has a long and fruitful cooperation with the British Library and is currently implementing a project "Ukrainian scientific, educational, socio-cultural institutions of the 19th - first half of the 20th centuries: archival documents, publishing projects, museum collections" funded by the Endangered Archives Programme.
The J. Paul Getty Trust
Todd Swanson
Assistant Director, Getty Digital
Head of Digital Imaging

The J. Paul Getty Trust is a cultural and philanthropic organization based in Los Angeles, California. It comprises two Museums, a Conservation Institute and a Research Institute, all working towards advancing and sharing visual art and cultural heritage for the benefit of all. Getty's digitization program is designed to support the imaging and digitization needs of the organization, including scientific imaging, object photography, as well as library and archives digitization.

This presentation will provide a high-level overview of Getty's digitization efforts, followed by a deeper dive into the digitization process for library and archival materials and an overview of the digitization ecosystem that enables successful digitization at Getty which may provide a model for large-scale digitization in Ukrainian institutions.

The presentation will cover:
- An overview of Getty and their Imaging department.
- A look at Getty's Research Institute Imaging studios.
- Imaging Guidelines and Standards.
- Colour management & RAW processing workflows.
- Metadata, deposit, and access.
- Digitization Ecosystem > Imaging.
Since 1965, the Hill Museum & Manuscript Library (HMML) has partnered with libraries around the world to photograph manuscript books and archives, with a special focus on endangered collections. HMML has worked in western Ukraine since 2007, with projects in L’viv, Ostroh, and Lutsk.

We will outline what we believe are the essential elements of a successful digitization program, especially when undertaken in difficult circumstances. What we share is based on decades of experience.

Among our topics will be the importance of having:

- A clear and consistent workflow for identifying and tracking materials throughout the digitization process.
- Metadata standards that are established before digitization begins and are enforced during project implementation.
- A data archiving plan and safe locations identified for backup copies both in-country and abroad.
- Designated personnel responsible for digitization, post-processing of images, and image/metadata archiving.
- Through documentation of each person’s workflow in case there is a change in project personnel.
- A means of public access to digitized materials as a complement to, or temporary replacement for, access to the original materials.