Minutes of an informal meeting held on 5th September 2016
16:30-18:00, Room 313 COEX, Seoul

Present: Charles Farrugia; Karin Van Honacker; Deborah Jenkins; Filip Petrovski; Odile Welfele
In attendance: Svetlana Usprcová

Apologies: John Chambers, Vlatka Lemic

1. EURBICA’s presence on web and social media
   The group reviewed various options for EURBICA’s presence on social media. It was AGREED that Facebook should be an essential initial step. Communication with members who did not use social media would be addressed at a later stage.

2. Review of Chairs of Branches items discussed earlier in the day
   Karin Van Honacker reported on the Chairs of Branches’ meeting which she had attended earlier in the day. This was focussed on the report drafted by Bryan Corbett, following a survey of Chairs of Branches.

3. Nominations for EURBICA representation at the EB on Tuesday 6th September 2016
   It was AGREED that Charles Farrugia would represent the branch at the EB.

4. Preliminary drafting of EURBICA business plan for 2017
   It was AGREED that the two first actions for the EURBICA bureau would be:
   a. To establish a Facebook account as soon as possible – each member of the bureau would possess password access. Karin Van Honacker and Odile Welfele to lead on this. Deborah Jenkins to find out when and how PARBICA created their Facebook account.
   b. To arrange for internal elections within the bureau. Specifications for each role would need to be drafted first.

5. EURBICA representation and links with other bodies, including the European Archives Group and the European Board of National Archivists
   Charles Farrugia offered to look into ways of renewing links with EAG and EBNA and this was AGREED.