INTERNATIONAL COUNCIL ON ARCHIVES
SECTION ON ARCHIVES AND HUMAN RIGHTS
MINUTES OF THE EXECUTIVE MEETING
20 January 2022 AT 16:00 CET/Paris time

MINUTES

Present: Vitor Fonseca (in the chair);
Kate Blalack; Perrine Canavaggio; Gustavo Castaner-Marquardt; Bryony Hooper; Antonio González Quintana; Deborah Jenkins; Andreas Nef; Trudy Peterson; David Sutton

1. Apologies
Blanca Bazaco Palacios; Jens Boel; Romain Ledauphin; Christine Martinez; Mariana Nazar

2. Approval of the Agenda
The agenda was approved with no amendment

3. Minutes of previous meeting and matters arising from these minutes
The minutes were approved and no issues were raised from the minutes

4. Financial matters:

Governance Budget 2022
Vitor reported on decisions taken at the Chairs of Sections meeting, where it was agreed that all section chairs would submit their governance budget requests to Caroline Brown, Chair of Section Chairs, who would combine all sections’ proposals. The SAHR submission to the Chair of Section Chairs had included the following budget items:

- 250 Euros for keynote speaker at Girona seminar, 9 May 2022
- 1,375 Euros for our Chair’s travel costs to the Rome conference
- 1,045 Euros for attendance at the UN Forum in Geneva in the Autumn of 2022
- 75 Euros for flyers and other publicity costs at the Rome conference
- 50 Euros for the cost of storing data through the Zotero system

Vitor had not yet heard back from Caroline Brown. He noted that Blanca might be able to obtain support from her employers for attendance at the UN Forum in Geneva

Project Budget 2021/22: PCOM project funding
Vitor confirmed that

- the section had submitted an invoice to the ICA secretariat for for translation work into Spanish of articles in the book on archives and human rights (5000 Euros),
- a translator had been identified for the translation into French of the commentary on the Universal Declaration (3400 Euros). The budget, however, did not cover the translation of all the text. After discussion it was AGREED that we should accept the partial translation and that we would seek a volunteer to complete the translation. Perrine offered to do this, but she could only undertake the work after she had completed the translation into French of the Spanish sections of the Book on Archives and Human Rights. Perrine was thanked for her offer and it was AGREED that there was no urgency in her taking on this additional work.

5. Rome Conference: sectional proposals to the organisers
It was AGREED that the following items should be proposed to the organisers of the Rome conference:

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<th>PROPOSAL</th>
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<td>1. Plenary session on the International Criminal Court (21st anniversary of foundation of the court)</td>
<td>- Trudy would draft a submission and circulate it to the EC for discussion</td>
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<td>2. Truth Commissions Project</td>
<td>- Antonio would prepare a submission on the project, and circulate it to the EC for discussion</td>
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| 3. Climate Change tool                                                    | - Vitor would discuss the proposal with our Chilean colleagues, to find out whether their tool kit was sufficiently advanced for it to form part of the Rome submission.  
  - It was noted that there was a need to discuss this idea with Emilie Leumas, who was the lead on Disaster Planning on ICA |
| 4. Flyers on the SAHR First Tuesday Talks -- and more general information about SAHR | - Deb would find out whether there was a need for a formal submission for flyers – whether this required liaison with the local organising committee rather than the central organising group |
| 5. Poster Sessions/Pop Ups                                               | - Deb would find out what the process was the authorising of poster sessions  
  - Kate had offered a pop up. Deb would find out whether this could be part of the SAHR programme |
| 6. Safe Havens                                                           | The session on Safe Havens, to which David Sutton was contributing, was being led by Didier Grange, who was making the necessary arrangements with PCOM |

The final date for submission was 21 March 2022

6. Developing teaching materials and online course on Archives and Human Rights
   Trudy had provided a written report on this item and had nothing to add. (See appendix to the minutes, with written reports on SAHR projects)

7. SAHR Bibliography on Archives and Human Rights
   The section had committed to using the Zotero software for the SAHR bibliography project and had acquire one year’s worth of storage for the project. Romain had drafted a guidance paper on how to develop the project. It was AGREED that the broad principles proposed in that paper should be approved and that they could be fine-tuned by bibliography group, as the project evolved. Deb was in email conversation with a potential general editor, identified by Trudy, for the bibliography. She would report back in due course.

8. SAHR directory
   The Directory group had met before Christmas, but had not held a meeting since – no group findings had been circulated, although Romain had provided a position paper on the way forward with the SAHR directory. He referred to the work which had already been done on this subject, over 10 years ago by the HRWG. It was AGREED that this could provide a starting point for our discussions. The subject would be more fully discussed at the next meeting of the EC of SAHR. Antonio had also circulated an email, explaining his personal position on the matter.
9. Archivistes Sans Frontieres Vision and programme of work
The Vision and programme of work of AsF had been circulated with the agenda, for information. There were many points of common interest between SAHR and AsF, and SAHR should keep the exchange of information with AsF going. AsF were thanked for their initiative in sharing this text.

10. UN survey on Enforced or Involuntary Disappearances
Bryony reported that only she and Trudy had volunteered to provide comments on this document. It was AGREED that they should go ahead on behalf of the section. There was not much time left for comments to be submitted, so Trudy and Bryony were given full discretion about the content of the amendments.

11. Written update on projects/questions about the SAHR programme
A written update on SAHR projects had been circulated with the minutes and questions about the projects were invited. It was AGREED that this process of inviting short written reports from rapporteurs would continue, as it saved a lot of time at meetings, and provided a central written record on the work being delivered by the Section. This written report would form part 2 of the minutes of each meeting. It was also AGREED that the meetings would not normally run over 90 minutes.

12. Start time for SAHR meetings
There followed a discussion about the starting time of the SAHR meetings, which made it difficult for some colleagues to attend. It was AGREED that, as an experiment, the next EC should start at 17:00 CET.

13. Date of next meetings
(a) SAHR Executive Committee
It was AGREED that Deb would circulate possible dates for an EC meeting in the second half of April

(b) SAHR General Assembly
At the previous EC, It had been AGREED that for 2022, the General Assembly should be convened twice, once in each semester, as follows: April/May 2022 and September/October 2022, the latter meeting to be held around the ICA Rome conference. Deb would circulate possible dates for this meeting, to be scheduled after the next EC

14. Any other business
The development of the joint seminar with ICA SPO on the archives of Sport and Human Rights was discussed.