INTERNATIONAL COUNCIL ON ARCHIVES  
SECTION ON ARCHIVES AND HUMAN RIGHTS 
MINUTES THE EXECUTIVE MEETING HELD ON  
8 December AT 17:00 CET/Paris time By Zoom video conference 

PART 1: GOVERNANCE

PRESENT:
Vitor Fonseca (in the chair); Blanca Bazaco Palacios; Kate Blalack; Jens Boel; Lizbeth Barrientos; Perrine Canavaggio; Antonio González Quintana; Bryony Hooper; Deborah Jenkins (secretary); Christine Martinez; Trudy Peterson (vice chair); David Sutton

1. Apologies
Romain Ledauphin; Mariana Nazar; Andreas Nef; Elena Rivas Pala

2. Approval of the Agenda
The agenda was approved, with one addition: if time allowed, the contents of the EUROM conference in Barcelona might be discussed. Antonio delivered a paper at this conference and Ramon also attended.

3. Minutes of previous meeting and matters arising from these minutes
The minutes were AGREED and there were no matters arising. A question was raised about how and when the section’s 20th anniversary would be celebrated.

4. Chair’s report
It was noted that Kate had had to stand down from her role in respect of the First Tuesday Talks. It was AGREED that many thanks should be passed onto to Kate for her work on this important sectional activity and that a warm welcome should be extended to her successor, Elena. Perrine reported on proposed and recent First Tuesday Talks [see section 16a below]

It was noted that Gustavo had had to present his resignation from the Executive committee, as he took over the role of the ICA treasurer. It was AGREED that thanks should be extended to him for his support and contribution to the activities of the section.

5. Financial matters

Governance Budget 2023: proposed budget items
The governance budget for 2023 had not yet been allocated, but it was expected to be in the region of 1000 Euros for each section. In addition to standard items of expenditure (eg cost of Zotero storage $60) various options were considered, including paying the travel of the section chair to the Abu Dhabi Congress. However, the budget would not be sufficient for that purpose. Funding the attendance of an SAHR member to the SBA meeting in Edinburgh was proposed, and it was felt that this was important and we should try to get a solution to the funding problem. Options would be discussed further
by email. Vitor would contact Carlos to find out whether the ICA Executive would include Zoom participation in Abu Dhabi and would contact Meg and Carlos for getting a solution for supporting Rachel’s attendance in Edinburgh.

**Project Budget 2023: submission(s) to PCOM**

The section sponsored the two following applications:

- Claudio (Climate Change), Antonio (attendance to ALA meeting)
- Ruth Borja Santa Cruz (project presented by the Peruvian Archivo General de la Nación of the Seminario Internacional “Empoderando los Archivos en el Perú” [International Seminar – Empowering archives in Peru])

In addition, it submitted an application to enable one of the editors of the book on archives to travel to Mexico in March 2023, to attend the launch of the book there

**6. Membership of SAHR EC – possible additions**

It was noted that, with Gustavo's resignation from the executive, there were a number of vacancies on the committee. Several names were considered. As ever, only active members would be considered. The positions would be available for 2 years, until the next round of elections. The Secretary was asked to sound out various people.

It was also suggested that the translators of the Newsletter might be invited to join the executive and that a Young Professional might also be invited to attend.

**7. Sectional Membership of ECOSOC**

Antonio reported on his experience of remote attendance at the Business and Human Rights committee on which he and Blanca represented the section. He felt that in person attendance was much more successful – as people present at the meeting were able to ask questions and contribute to the debate. It was AGREED that this should be reported to Carlos to ask for closer links for ICA with the committee.

**8. Events and Seminars proposals**

- **Side Event to the United Nations Human Rights Council session in 2024.** Trudy proposed that the section should run a side event to the UN HR council session in 2024, when ICA was not intending to run a conference/congress. The focus of the side event might be the launch of an SAHR policy document on either the record policy on Refugees or Lifelong Children’s Rights. This was AGREED. The topic would be discussed in greater detail at the next SAHR meeting in February. It was suggested that we might also hold the 2024 SAHR General Assembly then and/or an SAHR two or three hour seminar. We needed to identify potential national partners.

- **Marking 50 years of Pinochet’s coup.** Jens Proposed that the section might be associated with events run in Chile or elsewhere organised to mark the event. Jens, Vitor and Antonio would establish what events were being organised and report back. The section would then discuss its level of involvement.

- **Anniversary events including launch of book in Mexico 2023.** Perrine and Jens had met with Maria Paula in Paris to discuss various anniversaries, including 75 years of ICA, 50 years of ALA and 20 years of SAHR. It was NOTED that SAHR had already applied to PCOM to fund the travel of one of the Archive book editors to Mexico in March 2023, when an event was being planned to mark the 50th anniversary of ALA.
The Call for papers by ICA SUV was noted: a joint SUV-Working Group on Archives of the International Society for Ethnology and Folklore proposal on the theme of: TURNING THE WHEEL: ACCESS TO ARCHIVES – TRADITION AND VARIATION

9. Meeting with Section on Business Archives
   - It was AGREED that SAHR should be represented at the ICA SBA meeting in Edinburgh in 2023, to present its findings on the Extractive industries and Human Rights. It was also AGREED that funding should be sought from PCOM to cover the cost of travel to Edinburgh of the author of the report. Vitor stated that he would try and find out whether this could be funded through a PCOM grant, as an alternative to a direct PCOM competitive application.

10. SAHR responses to calls for comments and sectional press releases
    It was noted that the section had submitted comments on the following:
    - UN survey on foreign debt and digital financial transactions
    - UN call on cultural rights and migration

    It was AGREED that, in cases where no member of the executive committee had volunteered to lead on a call, the secretary would raise the matter with Trudy 5 days before the due date for the submission.

    In addition, the section was working on the following items:
    - UN binding Business and Human Rights Treaty
    - SAHR Press Release on International Human Rights Day, 10th December 2022

11. Abu Dhabi Congress
    The section would not be presenting a session at the Congress of Abu Dhabi, nor would it be marking its 20th anniversary there, as too few members would be attending.

    A proposal had been made to the Chair of Sections Chairs, that a memory stick, containing various SAHR texts might be distributed, and that a stall might be run jointly with other sections. The Chair of Section Chairs had acknowledged the request and had raised it with PCOM, and would be responding once she had heard more.

12. Update on the membership of the section
    The SAHR membership was growing slowly. There continued to be some difficulties in identifying new members since the change introduced by the ICA Secretariat earlier in the year. The current official number stood at 65

13. Date of next meetings
    It was AGREED that:
    (a) The next SAHR EC meetings should be held in February 2023 and June 2023 (by zoom). The Secretary would canvass for suitable dates
    (b) The date for the next SAHR GA would be discussed at the February EC meeting

PART 2: PROGRAMME

14. New projects/ removed projects
    New projects added to the SAHR work programme at the Rome conference
It was AGREED that the following projects should be added to the list of current projects:

1. **Lifelong Children’s Rights project.** Christine, David, and Kate would form the core of the group; Dinza would be asked if he wanted to join. Perrine advised that good advice could be obtained from Olivier de Frouville in due course. Once the SAHR sub group had been organised, we would get in touch with Barbara Reed of Monash University to discuss the development of the joint project.

2. **Refugee archives and human rights.** Trudy would consider how best to proceed with this project. [NB, after the meeting, the Secretary exchanged emails with the authors of the Framework on Refugee Record Rights, so joint working was a possibility]

3. **Business and Human Rights Treaty.** Antonio, Lizbeth and Blanca who had met in Madrid, were drafting amendments to this document, adding references to records management and including the right to information.

**Projects removed from the SAHR work programme**

It was AGREED that the Training course on Archives and Human Rights should be removed from the list of current projects.

15. **Translators’ group; translation work**

The difficulties encountered by the section in respect of translations were discussed. There was a need for a Protocol for SAHR translations, to keep a list of work in progress, publish the completed work and set translation priorities for the ensuing year. The Secretary would attempt to make proposals on the topic, pressure of work allowing.

16. **Update on SAHR programme work**

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<th>Update by 1 December 2022</th>
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| a **The First Tuesday Talks** [Seminars on Archives and Human Rights, held on alternate months] | • 4 October: Ruth Borja spoke on *The use of the archives of the Peruvian Commission for Truth & Reconciliation*. In Spanish. Moderated by Mariana.  
• 6 December: Raymond Frogner will present *The unmarked burial sites of Indian residential schools in Canada*. In French. To be moderated by Perrine.  
• Discussions are still ongoing with Duke University librarians for 7 February and/or 4 April.  
• Thanks to Elena, Andreas and Maria Paula for their support in dissemination and preparation of the Talks.  
• Thanks to Maria Paula an ICA Virtual Events, Speaker’s Terms and Conditions Form has been prepared and translated in Spanish by Elena and in French by Perrine.  
**Additional update 8 December 2022**  
• The section was working more closely with Maria Paula in the ICA Secretariat to advertise the talks and record them for the ICA YouTube channel.  
• Christine suggested that a booklet of recommendations for speakers might be compiled, to ensure that there were no misunderstandings in what was expected of speakers.  
• A speaker had been identified for the next talk, and she was waiting for authorisation to speak from her employers. |
| b **Climate Change and Archives at Risk Toolkit** [Tool kit to help] | • Claudio and Francisco have submitted an article to Comma, presenting the project and its initial progress.  
• Claudio has also submitted a project to PCOM, with letters of support from SAE, ALA and one from Vitor. Vitor has read the project before the submission, and |
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<td>archives at risk of climate change to identify risk</td>
<td>suggested minor changes. If PCOM gives the funding required, the booklet with the methodology for evaluating the risks would be ready at the end of 2023.</td>
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| **c** Book on Archives and Human Rights | ENGLISH VERSION (published 2021)  
- Routledge has now also published the book in a paperback version. Sales of the hardback have been modest - 49 copies - but according to our Routledge editor, Robert Langham, this was to be expected since the book is available Open Access online  
- Jens has just received a message from Routledge about the downloaded sales. Robert Langham has managed to obtain the information we requested. The open access book has been downloaded 1,852 times. We have a screenshot of the 10 institutions which have accessed the book the most |
| | FRENCH VERSION  
- Christine revised the French version, the articles that needed updating have been completed and I am about to send the texts to the publisher. |
| | JOINET ARCHIVE  
- The IFDJ/Institut Louis Joinet organized a tribute to Louis Joinet late 19 November at the French National Assembly and Perrine presented a paper at the closing session explaining the decisive support he gave to the ICA HR working group and appealing to complete the transfer of the Joinet's private papers to the National Archives of France |
| | SPANISH VERSION  
- The different editions of the book available in March 2022 will be launched at the XII International Seminar on Iberian Tradition Archives (SIATI), to be held in Toluca (Mexico), organized by the Latin American Association of Archives (ICA Regional Branch) from March 28 to March 30 2023 coinciding with the 50th anniversary of ALA. Among these editions will be the Spanish edition (“Archivos y Derechos Humanos”), which is currently in the process of being published. The publisher tells us that the manuscript we delivered last spring has already been reviewed by its proofreaders and will soon be printed. The organization of SIATI offers us for the launching of the book a one-hour session on March 29. We have requested funding from PCOM so that one of the three editors of the text (Perrine Canavaggio, Jens Boel or Antonio González Quintana) can travel to Toluca and be present at the event. In any case, several authors of different chapters who have already confirmed their presence in Toluca will participate in the presentation. |
| |  
- En el XII Seminario Internacional de Archivos de Tradición Ibérica (SIATI), que se celebrará en Toluca (Mexico) organizado por la Asociación Latinoamericana de Archivos (Rama Regional del ICA), coincidiendo con el 50 aniversario de ALA, se presentarán las distintas ediciones del libro disponibles en el mes de marzo de 2022. Entre ellas estará la edición en español, que actualmente está en proceso de publicación. La editorial nos comenta que el manuscrito entregado esta primavera ya ha sido revisado por sus correctores y que está en pronta impresión. La organización del SIATI nos ofrece para la presentación del libro una sesión de una hora de duración el día 29 de marzo. Hemos solicitado al PCOM financiación para que uno de los tres editores del texto (Perrine Canavaggio, Jens Boel o Antonio González Quintana) pueda viajar a Toluca y estar presente en ese acto. En todo caso habrá en Toluca varios autores de distintos capítulos que ya han confirmado su presencia en el evento y que participarán en la presentación. |
<p>| d Directory of Human Rights | No new developments to report |</p>
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<th>Archives [Directory of human rights archives and of archives holding human rights collections]</th>
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<tr>
<td><strong>e</strong> <strong>Project with ALA</strong> [Directory and listing of human rights archives and of archives holding human rights collections in Latin America]</td>
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<td><strong>f</strong> <strong>Truth Commissions project</strong> [Identifying the location of the archives of various national Truth Commissions which had completed their work]</td>
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<td><strong>g</strong> <strong>SAHR Bibliography</strong> [Creating a bibliography on archives and human rights, using the Zotero]</td>
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**e** Vitor discussed the project with Mariana and, after that, met with Mariana, Antonio, Maria Jose. On that occasion, Mariana demonstrated a prototype of the public face of the directory. The team suggested some small changes and it was decided that some of us could enter with data on a table and that table, easily updated, could coexist with the other presentation of the data (in a map). Mariana said that she would send us the data already with her.

**f** • At the ICA Annual Conference, held in Rome in September 2022, the working team presented the project with its objectives and methodology, as well as the results achieved to date. The presentation was prepared by Antonio González Quintana, Sahar Ammar and Romain Ledauphin and was presented in Rome by Antonio González and Sahar Ammar. The text of the paper and the ppt presentation used in the Conference are available to any SAHR member – please contact the Secretary. The working team must meet again by January 2023 to plan the continuation of its work.

• En la Conferencia Anual del ICA, celebrada en Roma en septiembre de 2022 el equipo de trabajo presento, en una ponencia el proyecto con sus objetivos y metodología así como los resultados alcanzados hasta la fecha. La ponencia fue elaborada por Antonio González Quintana, Sahar Ammar y Romain Ledauphin y fue presentada en Roma por Antonio González y Sahar Ammar. Adjuntamos texto de la ponencia y presentación ppt utilizada en la Conferencia. El equipo de trabajo debe volver a reunirse a partir de enero de 2023 para planificar la continuación de sus trabajos.

In summary, the initial findings reported in Rome included:

Common options in disposition of the archives are:
(a) Deposit in National Archives,
(b) Transfer either to ministries or to independent human rights institutions
(c) Deposit in follow-up institutions,
(d) Transfer to the New York United Nations Archives

The phases of the project are as follows:
- Collecting information from public sources
- Consulting local experts
- Consulting National Archives
- Asking member of ICA-SAHR
- Asking the archival international community
- Validating information

**g** • The data entry is happening over December with a contractor who will be hired through UBC. The budget for this activity is 2,500 Euros and will be disbursed based on the number of references entered in the system (2,5 Eur per reference for a total of approx. 1,000 references.)

• A contract will be provided to PCOM as soon as we receive it from UBC. Disbursement of funds to UBC will be based on invoice as soon as the data entry is
completed. The money will transit through UBC.

- As for the other half of the budget (the remaining 2,500 Eur) we will know by 10 December if the Python developer we have identified can deliver in a timely manner (by 31 March). If feasible, we will proceed similarly through UBC who will draft contract and proceed with payment after disbursement by ICA following contractor invoice.

**Businesses and Archives and Human Rights**

[Researching the transparency of the archives of extractive industries in respect of human rights breaches]
[Commenting on the binding Business and Human Rights Treaty]
[SAHR becoming member of ECOSOC]

- Between November 28 and 30, 2022, Blanca Bazaco and Antonio González Quintana and Lizbeth Barrientos have participated virtually in the United Nations Forum on Business and Human Rights. The first two have registered on behalf of ICA (with ECOSOC collaborating entity status), Lizbeth has done so in a private capacity as the number of representatives per entity is limited to two. Despite the difficulties and significant limitations derived from the online participation (it is not possible to take the floor), we did intervene with written questions in the session dedicated to updating the project of the Legally Binding Instrument on Businesses and Human Rights, raising the need to incorporate into the text of the treaty direct references to records management and archives when considering the right of access to information for victims of abuses committed within the activities of companies. We also asked, in the session dedicated to extractive companies, about the need to regulate the deposit in a public archive of a copy of the agreements signed by the State or the companies themselves with the indigenous communities in compliance with Free Consent, Prior and Informed referred to in the ILO Convention on Indigenous and Tribal Peoples, 1989 (No. 169) and in the UN Declaration on the Rights of Indigenous Peoples. The second of the questions mentioned gave rise to a short debate on the subject between the speakers and the other attendees. It is very important that in the session dedicated to updating the roadmap of the Working Group on Business and Human Rights, a deadline of December 31 has been offered to submit contributions to the Roadmap. For our part, we are going to present the suggestions that we have been reiterating both in this forum and in our publications.

- Entre los días 28 y 30 de noviembre de 2022, Blanca Bazaco y Antonio González Quintana y Lizbeth Barrientos han participado virtualmente en el Foro de Naciones Unidas sobre Empresas y Derechos Humanos. Los dos primeros se han inscrito en nombre y representación de ICA (con estatus de entidad colaborador ECOSOC), Lizbeth lo ha hecho a título particular al estar limitado a dos el número de representantes por entidad. A pesar de las dificultades y las importantes limitaciones derivadas de la participación online (no es posible tomar la palabra) sí intervinimos con preguntas por escrito en la sesión dedicada a la actualización de proyecto del Instrumento Jurídicamente Vinculante sobre Empresas y Derechos Humanos, planteando la necesidad de incorporar al texto del tratado directas a la gestión documental y los archivos cuando se plantea el derecho de acceso a la información por las víctimas de abusos cometidos en la actuación de las empresas. También preguntamos, en la sesión dedicada a la actividad de las empresas extractivas, por la necesidad de regular el depósito en un archivo público de una copia de los acuerdos suscritos por el Estado o las propias empresas con las comunidades indígenas en cumplimiento del Consentimiento Libre, Previo e Informado contemplado en el Convenio sobre Pueblos Indígenas y Tribales, 1989 (Nº 169) de la OIT y en la Declaración de la ONU sobre los Derechos de los Pueblo Indígenas. La segunda de las preguntas mencionadas dio lugar a un corto debate sobre el tema entre los ponentes y los demás asistentes presenciales. Muy importante es que en la sesión dedicada a actualizar la hoja de ruta del Grupo de Trabajo sobre Empresas y Derechos Humanos, se ha ofrecido un plazo hasta el 31 de diciembre para presentar aportaciones al proyecto de Hoja de ruta para la década. Se ofrece un formulario para recoger esas aportaciones. Por nuestra parte vamos a presentar las sugerencias que venimos reiterando tanto en este foro como
We have approached Caroline Brown, Chair of Section Chairs to investigate joint activities with other sections in Abu Dhabi – including the running of a joint stall.

- Possible joint meeting with SBA in Edinburgh

17. Any other business
There was no other business