MINUTES PART 1: GOVERNANCE

Present:
Vitor Fonseca (in the chair); Ramon Alberch Fugueras; Lizbeth Barrientos; Blanca Bazaco Palacios; Kate Blalack; Jens Boel; Perrine Canavaggio; Katja Hering; Bryony Hooper; Antonio González Quintana; Deborah Jenkins (secretary); Romain Ledauphin; Christine Martinez; Trudy Peterson (vice chair); Elena Rivas Pala; David Sutton; Dinza Tang-Irmi

1. Apologies
Andreas Nef

2. Approval of the Agenda
The agenda was AGREED without change

3. Minutes of previous meeting and matters arising from these minutes
The minutes of the previous meeting had been approved by email, and there were no matters arising from the minutes

4. Translation programme FOR DISCUSSION
4.1 Protocol for SAHR translations. Vitor welcomed Katja, who had agreed to take on the management of the translation programme of the Section. Christine introduced the topic and reiterated the need for translations. She had been interested in the issue from her time as Deputy Secretary General, when she had seen how IFLA, which was better resourced than ICA, had approached the work. She felt it was a way of sharing cultures, including political content. She suggested that there should be project groups for large texts and that Young Professionals might be invited to participate in the work. She also commented that translation might be needed for texts not written or issued by SAHR, but which were central to SAHR work. The example she cited was some UN texts which did not exist in French. Following discussion, it was AGREED that a protocol for the management of translation should be drafted by a small group (Katja, Christine, Deb, with comments by Andreas and Romain) for discussion at the next meeting of the Executive.

4.2 Language priorities. There followed a discussion on prioritising languages. Jens suggested that a good starting point would be the 6 UNESCO languages (Arabic, Chinese, English, French, Russian and Spanish). Antonio commented that in prioritising languages, we needed to be flexible enough to accommodate items of special interest to specific groups. He cited the example of the work done on the Tunisian Truth Commission, which had attracted more than 150 visits. Bryony wondered about using translation as a form of solidarity for colleagues in certain countries, for instance, Ukrainian. There was a general acknowledgement that the
programme was bound by the availability of volunteers for much of its work, and that we should also look for opportunities to translate texts into diverse languages.

4.3 Text priorities. There was a general feeling that we should initially focus on SAHR documents (Access and Basic Principles were specifically mentioned). For instance, the translation of the Basic principles into Russian was a high priority. No specific recommendations were made about the 2023 priorities, but a number of ideas were mentioned including (1) the translation of some of the First Tuesday Talks and (2) preparing more texts in Arabic, in time for the Abu Dhabi Congress.

4.4 Use QR codes for circulation of texts. Bryony had drafted a short document on the use of QR codes to assist with the dissemination of texts and translations. The technology needed to generate the codes was free. Romain believed that it would be possible to use QRs to create links to the Zotero Knowledge Management System. It was AGREED that the use of QR codes would be factored into the SAHR translation protocol, although it had a wider application and uses.

4.5 Circulation of various texts at the Abu Dhabi Congress. There followed a discussion about using QR codes to circulate texts and translations for the Abu Dhabi Congress. Vitor offered to find out whether it would be possible to use the main Congress Programme in this way. He would ask Meg and the organisers of the Abu Dhabi programme about this issue. This was AGREED.

5. Financial matters FOR DISCUSSION
Vitor reported that the size of the sectional budgets for both Governance and Projects had still not been set. On the assumption that the sectional allocations would be the same as last year, they would amount to slightly less than 1000 Euros for each Governance and Projects. The proposal, which was AGREED, was therefore as follows:

5.1 Governance Budget 2023. This would include 180 Euros for the Zotero hosting and structuring costs, to cover, as much as possible, Antonio’s travel costs to Mexico in March, where he was launching and presenting the Spanish version of the book on Archives and Human Rights at the ALA conference.

5.2 Project Budget 2023. For 2023, the SAHR project on Climate Project, which was being widened to cover more than Human Rights, had been selected for funding. A second project proposal, to cover funding for travel to the ALA conference in Mexico where the Spanish version of the book on archives and human rights is being launched, was not approved by PCOM.

5.3 It was AGREED that we would settle on this allocation for 2023 and start preparing costs and draft budgets for 2024, when SAHR had a number of projects in mind, including the 2024 SAHR side event to the UN Human Rights Council meeting in early summer.

6. SAHR Monthly Newsletter FOR DISCUSSION
Vitor introduced this item by thanking Trudy for the extraordinary contribution to the work of the section in producing, month in, month out and for so many years, the Newsletter on Archives and Human Rights. SAHR needed new solutions to keep the Newsletter
going. He felt that a group was needed to do this, that the task needed to be shared, and
that working with assistance from Trudy, people from different countries might be able to
continue this work.

Trudy commented that she would be happy to provide the links to the various sources
she scanned daily, weekly, monthly. In answer to questions, she explained that she
received notifications from 24 sources daily and that, as an example, her email in box
current had 1,100 items.

The ensuing conversation was wide-ranging and covered many aspects:
6.1 Jens commented that, while the level of ambition for the future Newsletter might be
discussed, a review of editorial lines/policies might be timely
6.2 Kate offered to assist with the preparation of the newsletter, as she had experience
of one of the SAA regional newsletters
6.3 Christine hoped that the Newsletter editorial group would establish links with the
translation group, as there was a feeling that the latter was ‘Running after the train’. It
would be useful to have criteria for the selection of news items
6.4 Romain suggested that all the references could be centralised into the Zotero KMS
6.5 Antonio commented that we needed a working group, with an editor within that
group; we needed a ‘correspondent’ to whom all the news items could be sent every
month; that the commentary was really important, as it was the most political face of the
section
6.6 Vitor summarised the discussion as follows:
• Trudy intended to produce her last newsletter in April, so we needed to have
 some plan in place by then.
• At the beginning we should retain Trudy’s current processes
• The commentary was needed, but it could be produced by different people or a
 group of people

Following the discussion, and given the complexity of the task, it was AGREED that a
special meeting of the SAHR Executive Committee should be held before the end of
March. It would be a single item agenda, to work up a plan of action to keep the
Newsletter going.

7. Events and Seminars proposals FOR DISCUSSION

7.1 Side Event to the United Nations Human Rights Council session in 2024. At the last
meeting, the SAHR EB decided to arrange for an event to be held in mid-2024, as a
side event to the UN Human Rights Council session. Since that meeting, Deb had
informed Carlos of this proposal, and he had indicated that he would be interested in
joining the planning group for the event. We now needed to set up the working group
and the following volunteered for the task: Vitor, Trudy, Antonio, Perrine, David and
Deb

7.2 Marking the Pinochet coup. Vitor reported that he had contacted a number of groups
but so far had not identified any organisation which intended to mark the event. Jens
would be following up the leads and report back at the next ordinary meeting of the
SAHR executive
7.3 **Anniversary events including launch of book in Mexico, March 2023.** A number of 20th anniversary events were being planned

(a) Antonio was going to the ALA event in Mexico in March to launch the Spanish version of the book on archives and human rights. Perrine and Jens would also participate remotely.
(b) There would be a special session of the First Tuesday Talks, focusing on the history of the section.
(c) It might be possible to publish the proceedings of the Cape Town meeting, when the HRWG was established. Perrine would discuss the possibility with Maria Paula in the ICA Secretariat.
(d) The French version of the book on archives and human rights would become available in April 2023, so it would be possible to link the launch to an anniversary event.
(e) The Zotero Knowledge Management system would become available at the end of March 2023, so its launch could also be linked to an anniversary event.

These proposals were AGREED.

7.4 **Meeting with ICA SBA in Edinburgh (September 2023)**

Vitor reported that he had been in contact with the chair of ICA SBA, about SAHR participating in their seminar in Edinburgh in September 2023. They had shared their seminar call for papers, but these excluded non SBA members. It was not yet clear whether it would be possible for SAHR to participate in their panel discussion. None of their members represented the Extractive Industries, so SBA did not feel that our project was directly relevant to their current work. Jens commented that SAHR should be prepared to take the lead on the issue if it did not fall within the current SBA priorities.

7.5 **Abu Dhabi Congress**

The section would not be organising a session at the Abu Dhabi congress. Vitor had asked whether the ICA main governance meetings would be accessible via Zoom, and believed they would.

As noted in 4.3 and 4.5 above, it was hoped that more SAHR texts would be available in Arabic by the time the Congress started, and that it would be possible to download them using QR codes.

7.6 **Press Freedom Day (May 2023).** Preparations for SAHR to support Press Freedom Day were in hand. SAHR would be issuing a press release on the day, and Maria Paula in ICA Secretariat had been informed. SAHR members had been circulated, inviting them to contribute articles on the topic.

8. **SAHR responses to calls for comments from UN and other bodies**

The Section had responded to a number of UN calls for input/comment recently. The responses had become more professional in the recent past. They were now submitted
under the sectional logo and with the approval of the ICA CEO. In summary, the following responses had been submitted (or were in preparation) since January 2023:


**MINUTES PART 2: PROJECT UPDATES**

9. **New projects** FOR DISCUSSION

**Refugee Rights in Records Framework.** The adoption of the Framework had been raised in a short meeting called by David Fricker, then President of ICA, in Rome. The President had asked SAHR to consider what amendments might be needed to bring the document in line with ICA and SAHR publications. This had now been considered, and it was felt that while it set out a good theoretical framework, it did not provide practical archival guidance for professionals in its current format. Trudy proposed that, once the transfer of responsibilities in respect of the Newsletter had been completed, a small working group could be established to consider drafting guidance on this very important issue. This was AGreed.

10. **Updates on SAHR work programme** FOR INFORMATION

A full update on all the current SAHR projects had been circulated prior to the meeting. The following matters arose from the update:

(a) **Children’s records, lifelong access charter drafted by Monash University.** The SAHR working group had considered the charter and had discussed it with the authors at Monash University, who indicated that they intended to focus on and prioritise Children’s Rights, and not the rights of all parties involved in the creation and management of these records. A significant (but amicable) divergence had therefore occurred. It was AGreed that the SAHR working group would continue with its work,
with the objective of drafting either guiding principles or a toolkit for access separately from the charter. It was noted that the ICA Director had expressed a preference for a toolkit. Thanks were expressed to colleagues at Monash University and Barbara Reed.

(b) Very significant progress had been made with the Zotero Bibliography/Knowledge Management System, which was scheduled for completion at the end of March 2023. As noted above, it was hoped that the launch of the database would coincide with one of the SAHR Anniversary events, possibly in June 2023

11. Date of next meetings
SAHR EC: a special meeting of the Executive Committee was to be held before the end of March, to discuss how to take forward the management and production of the monthly newsletter – Deb to circulate dates

SAHR GA: to be determined

12. Any other business
There was no other business