

Information about the UDA Oral History Project for Interviewees

Project title

ICA Training Programme: **An Introduction to the *Universal Declaration on Archives***

Project leader

Margaret Crockett, ICA Training Officer, crockett@ica.org

Project participants

Authors of course learning materials:

Margaret Crockett, ICA Training Officer

Claude Roberto, President, ICA Advocacy Expert Group

Karen Anderson, Member, ICA SAE

Interviewers:

Individual interviews will be conducted by members of the ICA New Professionals group.

Course description:

An introduction to the *Universal Declaration on Archives*, its development, content, and strategies for using the UDA to advocate for archives and support archivists and records managers in their professional responsibilities.

Course aim:

To provide learners with a thorough understanding and knowledge of the *Universal Declaration on Archives*. To raise awareness about the UDA, why and how it was developed. To offer insights into how it can be used for managing records and archives and to advocate for the importance of archives in support of good governance, citizens' rights and cultural memory.

Course objectives

Upon completion of this course, participants will be able to:

- Outline the content of the *Universal Declaration on Archives*;
- Outline the history of the *Universal Declaration on Archives* and its endorsement by UNESCO;
- Discuss the role of the ICA in developing and advocating for the *Universal Declaration on Archives*;
- Use the *Universal Declaration on Archives* as a tool for evaluating an archival programme ;

- Discuss strategies for using the *Universal Declaration on Archives* when advocating the importance of archives in their own country or organisational environment

Interviewee involvement

Following initial contact, primarily by email, the interviewee will be provided with a copy of the interview questions to prepare for the interview. One-on-one interviews will be held in a meeting place convenient to each participant and would last for approximately half an hour, including set-up time. The interviews will be recorded in .wav or .mp4 format. Contact with interviewees after the interviews will be maintained by email.

Use of the interviews in the ICA Training Programme course “Introduction to the Universal Declaration on Archives”

Final edited interviews will be made available to students on the ICA Training Programme’s Learning Management System, played during face-to-face training and/or used for advocacy purposes by ICA as video or audio resources. A transcription of the content will also be provided, to facilitate access to information in the interviews for students who may have limited Internet bandwidth or be otherwise hindered from accessing large files. Interview recordings may be edited to meet the learning platform’s maximum file size limitation.

Copyright

Interviewees will agree to assign to the International Council on Archives all copyright in their contribution for use in all and any media. This will not affect their moral right to be identified as the “performer” in accordance with copyright, design and patents legislation.

Privacy

Interviewees will be identified by title, name and professional role in the interview recording. Personal contact details will not be published in the online learning platform. We do need to retain basic contact information to ensure we can reach interviewees in the event we wish to change how we use the recordings. The privacy rights of interviewees, particularly those articulated in the European Union General Data Protection Regulation of 2018, will be protected.

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